

Inclusion Cornwall Management Group

2 March 2015

Lemon Quay House, Truro

Present	Apologies
John Ede Chair of Inclusion Cornwall	Cheryl Ward (DWP)
Bev Wilson (Inclusion Cornwall)	Jayne Cotterill (Cornwall Council)
Anthony Ball (Education, Health and Social Care, CC)	Ian Jones (VC)
Andrea Gilbert (Inclusion Cornwall)	Sue Biscoe (CSW)
David Sillifant (Diversity Network for Cornwall)	Peter Jefferson (CRCC)
K Driver (MSC)	Sara Nott (Cornwall Housing)
	Rob Sweetzer-Sturt (Cornwall Council)

1.0	Apologies and Introductions	Action
	JE introduced the meeting – minutes agreed	
2.0	Communications Plan	
2.1	AG introduced the Communications Plan updates and the style of the web-site. All agreed the style was simple and effective. The web-site will be interactive with a Forum for Inclusion issues. Links to partners will be an essential element.	
2.2	Discussion took place regarding IC support through Spring to Green with RCHT. IC will support this critical friend/independent role in the future. Action:- <ul style="list-style-type: none"> Sharfkin Media are the web-developers and any one taking out a contract by recommendation from IC will result in a £10 reduction in our contract. AB to identify if any of the recommendations identified by the team have been taken forward 	ALL AG
3.0	Integrated Territorial Investment Shadow Board	
3.1	AG updated the group regarding securing the ITI nomination for the Equalities and Non-Discrimination representative. The process was handed to the VSF as IC (Chair and Vice Chair) agreed this was more appropriate.	
3.2	DS explained he had been voted in as the substitute after submitting an incomplete application. The group agreed the confusion was a shame and questioned how widely circulated the process was as partners could only find the request for nominations on the VSF web-site. The group could not identify if emails and other publicity had taken place.	
3.3	DS explained that the Board was an advisory Board with the Managing Authority as expected would make decisions on project spend.	
3.4	Action: <ul style="list-style-type: none"> IC discussed the role of the proposed Works Hub and agreed any duplication with the Cornwall Works Hub should be managed. The specifications should reflect the need to link to the Cornwall Works Hub. It was agreed that the independence of IC (Cornwall Works Hub) is essential as ESF develops. 	ALL

	<ul style="list-style-type: none"> AG to meet with Judith Hann and Terri Whitten to ensure clear working between the Cornwall Works Hub and the Works Hub 	AG
4.0	Cornwall Works Hub Conversations	
4.1	AG updated the group regarding numbers taken place and links to the Berryfields pilot. We expect the conversations to be evaluated and developed for next year working with Cornwall Council. This work is working with a wide cross-section of Cornwall	
5.0	Zero Hours Contract	
5.1	AG introduced the report and the main discussion was differed to the June meeting. The group agreed the report was a good start but that there is a lack of evidence from Cornwall.	
5.2	Action: JE recommendation to monitor Housing Benefit Change in Circumstances of claimants for one month. AG to speak with Ian Stephens.	AG
6.0	Universal Credit	
	A report will come to the next meeting	
7.0	Partners Update – Reporting back on how partners have linked IC	
	AB – Links made with Winter Wellness Groups, Families Together, Hospital Homeless. DS – Links with the Dnfc Newsletter and Skoodya JE – BLAST training at Berryfields KD – MSC make regular links	
8.0	AGM planning agenda <ul style="list-style-type: none"> Launch of the Inclusion Cornwall Web-site Review of Winter Wellness Presentation of Helston and the Lizard Works Zero Hours Contract 	
	Dates of Next Meetings Inclusion Cornwall Management Group 1 June 2015 2pm - AGM 15 September 2pm 2 December 2pm	